



DNYAN BHARTI SOCIETY'S

Sau. Sitabai Ramkrushna Karandikar Senior College of Commerce &
Late Mehernosh Boman Burjor Irani College of Arts
(Affiliated to University of Mumbai)

Vadkun, Dahanu Road (W), Tal. Dahanu, Dist. Palghar - 401602, Maharashtra

Tele. : (02528) 2222831 Email: srk_mbbicollege@rediffmail.com

REF. NO. _____

20/07/2020

NOTICE

INTERNAL QUALITY ASSURANCE CELL (IQAC)

All the respected members of IQAC are hereby informed that **the First Meeting** of A.Y. 2020-21 has been arranged online because of lockdown due to the pandemic. The details of the meeting and the agenda are given here under.

Venue: ONLINE – JioMeet App

Date: 08/08/2020

Time: 11:00 AM

AGENDA:

- 1) Welcome Address by the Principal, Dr. R. B. Ghagas
- 2) Reading and confirmation of the minutes of the meeting held on
- 3) Submitting AQAR of AY. 2018-2019 in the new format
- 4) Academic Calendar for the AY-2020-2021
- 5) Online Teaching
- 6) Initiation of Mentor- Mentee
- 7) AAA of AY-2019-2020
- 8) Online programs, activities for the students
- 9) Counselling on Corona virus for students and staff
- 10) Website updating
- 11) Any other items with permission of the Chair

Principal (Dr. R. B. Ghagas)

Copy for Record to:

1. The Principal
2. The College CDC
3. The Respective Department/s



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I have individually read the contents of the above Notice and taken note of it.

SN	Name of the Member	Designation	Sign
1	Principal (Dr.) Ravindra B. Ghagas	Principal, Chairperson of IQAC	
2	Mr. Hemant R. Panchal	Member, College Management	
3	Prof. S. B. Jadhav	Faculty Member, Coordinator IQAC	
4	Prof. A. M. Tele	Faculty Member, Jt. Coordinator & Staff Secretary	
5	Dr. (Mrs.) A. R. Mascarenhas	Faculty Member, Women Development Cell	
6	Prof. J. J. Khandvi	Faculty Member, NSS	
7	Mr. Vipul S. Thakare	Member, Librarian	
8	Mr. Sunil N. Angre	Member, Non-Teaching Representative	
9	Mr. Iqbal H. Dhanani	Member, Social Service	
10	Mr. Ashit S. Bothra	Member, Industrialist	
11	Mrs. Vaishali A. Bothra	Member, Local Society	
12		Member, G.S. of the Student Council	
13		Member, Nominee from the Student Community	
14	Mr. Percy E. Jamshedwala	Member, College Alumni	



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Minutes IQAC meeting held on 08-08-2020

All the members of IQAC were welcomed by the Chairman of IQAC, Prin. Dr. Ravindra B. Ghagas.

The minutes of the previous IQAC meeting held on ----- were read by the IQAC Coordinator and were confirmed by the Committee after having discussion on the resolutions.

- 1) The online submission process of AQAR of A.Y. 2018-19 has been abruptly stopped by the coronavirus pandemic situation and subsequent lockdown procedures. It was resolved that the submission process will be resumed with proper care involving safety measures and will be duly completed before October 31, 2020.
- 2) The academic calendar for an academic year is a blue print of the teaching-learning and co-curricular as well as extra-curricular activities to be taken place. It was resolved that keeping in mind the coronavirus pandemic situation, the guideline of the Mumbai University will be followed to make the academic calendar for the A.Y. 2020-21.
- 3) Due to coronavirus pandemic situation, online teaching-learning has become the best and safe option for teaching Staff and Students. It was resolved that the Zoom Software will be subscribed to engage online teaching-learning and other activities. It was also resolved that a secure online system will be set up to cater to the needs of the students.
- 4) Mentor-Mentee method is going to play a major role during lockdown period to keep personal engagements with students. It was resolved that all the students will be divided into several batches on the basis of their requirements and resources for taking part in curricular activities and the teachers will be allocated to fulfil the responsibilities.
- 5) Academic and Administrative Audit is an important activity that helps to evaluate and revive the processes and procedures influencing the entire working of an institution. It was resolved that the internal AAA for the AY. 2019-2020 will be conducted by the IQAC committee in the month of February 2021, if the situation then permits.



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- 6) Not only the curriculum but also extra and co- curricular activities are important for the all-round development of students. It was resolved that various cultural and social activities will be conducted using online platform.
- 7) The coronavirus pandemic period has been a stressful time for all the humankind. Keeping in mind the importance of confident and stress-free life, it was resolved that online counselling sessions will be conducted for students, staff and management members with the help of doctors and psychologists.
- 8) Higher Institution's website is a reflection of its work and achievements. It was resolved that the website of the college will be updated by 15 September 2020.

Principal
Dr. R. B. Ghagas
IQAC Chairperson