

DNYAN BHARTI SOCIETY'S

SAU. SITABAI RAMKRUSHNA KARANDIKAR SENIOR COLLEGE OF COMMERCE
 LATE MEHERNOSH BOMAN BURJOR IRANI COLLEGE OF ARTS & BSES JUNIOR COLLEGE OF SCIENCE
 VADKUN, DAHANU ROAD (W.RLY), DIST THANE, MAHARASHTRA - 401602.

Date: 09/04/2015

ANNUAL EXAM - APRIL 2015

Max. Marks: 80

Class: F.Y.J.C. COM

Subject: Book-Keeping & Accountancy

Time: 3 hours

Q.1-A) Answer in one sentence only: (05)

- 1) What is Drawing?
- 2) What is Depreciation?
- 3) What is Gross Profit?
- 4) What is Suspense A/C?
- 5) What is Trial Balance?

Q.1-B) State whether the following statements are True or False: (05)

- 1) Bank Column of Cash Book is treated as a Bank Account.
- 2) Bank Reconciliation Statement is prepared by bank.
- 3) Trial Balance is not a part of Final A/C.
- 4) Suspense Account is automatically closed after rectification of all errors.
- 5) Balance Sheet is a Statement and not an A/C.

Q.1-C) Write the most appropriate word/term/phrase which can substitute each of the following statements: (05)

- 1) A bank account which the businessman prefers to open.
- 2) Refusal by bank to make the payment of cheque.
- 3) Error which are not disclosed by the trial balance.
- 4) The method of depreciation under which depreciation is calculated on original cost of asset.
- 5) A debt which cannot be recovered.

Q.1-D) Match the following (05)

"A"		"B"	
1	Overdraft facility	A	Suspense A/C
2	Pass Book	B	Expenses paid in advance
3	One-sided errors	C	Final A/C
4	Balance Sheet	D	Current Account
5	Prepaid Expenses	E	Identity of Account holder

Q.2) Record the following transactions in Cash Book with Cash, Bank and Discount columns for the month of January 2015 (12)

2015	Particulars
Jan 1	Cash balance ₹ 25,000/-; Bank Balance ₹ 18,000/-
3	Paid for Printing & Stationery ₹ 7,400/-
8	Cash Sales ₹ 23,000/-
9	Cash Purchases ₹ 26,000/-
10	Deposited Cash into bank ₹ 5,000/-
12	Withdrawn from bank for personal use ₹ 3,500/-
14	Received Cheque from Suraj ₹ 9,900/- in full settlement of ₹ 10,000/- and deposited the same in the bank.

17	Withdrew from bank for office use ₹ 8,000/-
19	Received cash from Abhijit ₹ 7,850/- in full settlement of ₹ 8,000/-
22	Paid to Sohanlal by cheque ₹ 2,600/- in full settlement if ₹ 3,000/-
24	Received cheque from Abhay ₹ 5,400/-
26	Paid for Cartage ₹ 600/-
28	Cheque received from Abhay deposited into the bank.
30	Paid telephone bill ₹ 4,000/-

- Q.3) The Bank column of a Cash Book showed a balance of ₹ 49,000/- on 31st October 2011. While comparing the Cash Book balance with Pass Book balance, the following differences were noticed. (12)**

SN	Particulars
1	Cheque ₹ 9,000/- and ₹ 15,000/- were deposited but were not collected and credited by bank till 31st October 2011.
2	Our customer directly deposited ₹ 8,000/- into the Bank A/c not recorded in the cash book.
3	Bank credited interest on investment ₹ 500/-
4	Cheque of ₹ 10,000/- issued but not presented for payment to the bank.
5	Bank paid insurance premium ₹ 6,000/- but not entered in the Cash book.
6	Bank debited Bank charges ₹ 100/-

Prepare Bank Reconciliation Statement as of 31st October 2011 and find out Bank balance as per Pass Book.

- Q.4) M/s Vaishali Traders purchased machinery for ₹ 2,00,000/- on 1st April 2006. Additional machinery was purchased on 1st October 2006 for ₹ 40,000/-. The firm provides depreciation @ 10 % p.a. on written down value (Reducing Balance) method on 31st March, every year.**

Show Machinery account and Depreciation account for the year 2006-07, 2007-08 2008-09.

(16)

OR

The trial Balance shows a difference of ₹ 689/- in the debit column and is made to agree by putting this difference against a Suspense account then after the following errors were discovered.

Rectify them and prepare a Suspense account.

SN	Particulars
1	Goods worth ₹ 450/- were sold to Desai on credit. This was recorded in the sales book but was not posted to Desai's account in the ledger.
2	Goods worth ₹ 225/- were returned by Mohan. The amount was credited to his account but was not entered in the sales book.
3	Shyam stores paid ₹ 660/- but their account was credited for ₹ 606/-
4	Goods worth ₹ 125 purchased from Sohan were wrongly entered in the Sales book.
5	An amount of ₹ 220/- owned by Mahesh was omitted from the list of Sundry Debtors.
6	The Purchase book was overcast by ₹ 152/-

- Q.5) From the following Trial Balance as on 31st March 2007, you are required to prepare Trading account and Profit & Loss account for the year ended 31st March 2007 and Balance Sheet as on that date. (20)

Trial Balance as on 31-03-2007

Particulars	Debit (₹)	Credit (₹)
Bills Receivable	3,000	-----
Sundry Debtors	15,000	-----
Drawing	6,000	-----
Salaries	7,500	-----
Wages	4,600	-----
Purchases	92,700	-----
Opening Stock	11,500	-----
Postage & Telegram	2,200	-----
Insurance	2,400	-----
Printing & Stationery	3,600	-----
Carriage Inward	900	-----
Furniture	9,500	-----
Loose Tools	7,000	-----
Plant & Machinery	15,000	-----
Investment	10,000	-----
Office Rent	6,000	-----
Cash in hand	8,100	-----
Capital	-----	45,000
Sales	-----	1,40,000
Sundry Creditors	-----	15,000
Bills Payable	-----	2,000
Reserve for doubtful debts	-----	400
Dividend Receivable	-----	2,400
Purchase Return	-----	200
	<u>2,05,000</u>	<u>2,05,000</u>

Adjustments:

- 1) Closing stock was valued at ₹ 24,500/-
- 2) Depreciate Plant & Machinery by 10% p.a. and Loose Tools were revalued at ₹ 6,650/-
- 3) Prepaid Insurance ₹ 1,200/-
- 4) Outstanding Office Rent ₹ 1,200/-
- 5) Create Reserve for doubtful debts at 5% on Sundry Debtors.

----- ALL THE BEST -----

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 VADKUN, DAHANU ROAD (W.RLY), DIST THANE, MAHARASHTRA - 401602.

Date: 07 /04/2016
 Class: F.Y.J.C. COM

ANNUAL EXAM - APRIL 2016
Subject: Book-Keeping & Accountancy

Max. Marks: 80
 Time: 3 hours

Q.1-A) Answer in one sentence only: (05)

- 1) What is Capital?
- 2) What is Goodwill?
- 3) What is Suspense A/C?
- 4) What is Bad-debt?
- 5) What is Bank Overdraft?

Q.1-B) State whether the following statements are True or False: (05)

- 1) Bank Reconciliation Statement is prepared by bank.
- 2) Rectification entries are passed in Cash Book.
- 3) Depreciation is charged only on fixed assets.
- 4) Final A/C is prepared on basis of Trial Balance.
- 5) Balance Sheet is a statement and not an account.

Q.1-C) Write the most appropriate word/term/phrase which can substitute each of the following statements: (05)

- 1) Refusal by bank to make the payment of cheque.
- 2) List of Debit balances and Credit balances in the ledger.
- 3) Error which are not disclosed by the trial balance.
- 4) The method of depreciation under which depreciation is calculated on balance amount.
- 5) Total withdrawals made by businessman for self use.

Q.1-D) Match the following (05)

"A"		"B"	
1	Contra Entry	A	appears first in cash book
2	Cheque Issued	B	error affecting one account
3	One-sided errors	C	casting
4	Totaling	D	deducted from sales
5	Sales Return	E	triple column

Q.2) Record the following transactions in Cash Book with Cash, Bank and Discount columns for the month of March 2016 (12)

2016	Particulars
Mar 1	Cash balance ₹ 35,000/-; Bank Balance ₹ 5,000/-
2	Cash deposited in bank ₹ 2,000/-
4	Purchased goods of ₹ 9,800/- and received discount of ₹ 200/-
6	Goods sold for cash ₹ 12,500/-
8	Received crossed cheque ₹ 20,000/- from Jayesh
10	Issued cheque of ₹ 6,000/- to Malhar
13	Received ₹ 9,800/- from Jaywant in full settlement of ₹ 10,000/-
14	Paid ₹ 3,900/- to Sunil in full settlement of ₹ 4,000/-
20	Goods sold for cash ₹ 20,000/-
22	Deposited ₹ 8,000/- into bank account
24	Received ₹ 9,000/- in cash and ₹ 9,000/- by crossed cheque from Babulal
26	Received dividend ₹ 1,000/- by crossed cheque
28	Paid Salary ₹ 1,500/-
31	Deposited all Cash in bank in excess of ₹ 1,000/-

- Q.3)** On 31st March 2011, the Cash Book shows the balance ₹ 15,000/- but Pass Book shows the different balance on comparing Cash Book with Pass Book. The following reasons were found: **(12)**

SN	Particulars
1	Cheque ₹ 2,000/- deposited in the bank but not cleared.
2	Cheque issued ₹ 6,000/- on 28th March was not presented for payment.
3	Bank Charges charged by the bank ₹ 1,000/- was not recorded in Cash Book.
4	Direct deposit by Sonali in our bank A/C ₹ 5,000/-
5	Bank paid electricity bill of ₹ 1,000/- on our behalf was not found in Cash Book.
6	Dividend collected and credited in the Pass Book only ₹ 500/-
7	Interest on fixed deposit credited in Pass book only ₹ 500/-

Prepare Bank Reconciliation Statement as of 31st March 2011 and find out bank balance as per Pass Book.

- Q.4)** New Trading Company, Mumbai, purchased machinery for ₹ 90,000/- on April 1, 2008. On October 1st, 2008, additional machinery was purchased for ₹ 60,000/- On 1st October 2010, the company sold the machinery purchased on 1st October 2008 for ₹ 40,000/-.

Depreciation is to be charged 10% p.a. under Straight Line Method on 31st March every year. Prepare Machinery A/C and Depreciation A/C for three years; 2008-09, 2009-10 and 2010-11.

Show Machinery account and Depreciation account for the year 2006-07, 2007-08 2008-09. **(16)**

OR

The trial Balance showed an excess credit of ₹ 1,040/- which was transferred to the debit side of suspense account. On scrutiny following errors were located. **Pass rectification entries and prepare a Suspense account.**

SN	Particulars
1	Purchase Return book has been overcast by ₹ 1,300/-
2	Salaries Paid ₹ 8,500/- has been posted to Salaries account as ₹ 5,800/-
3	Credit Sales ₹ 2,500/- to Ritesh has been debited to their account ₹ 250/-
4	Received interest ₹ 4,050/- has been posted to interest received account as ₹ 5,040/-
5	Paid ₹ 8,950/- to Manali has been debited to Sonali account.
6	Bad debts recovered ₹ 8,200/- has not been posted in Cash Book.
7	The total of Purchase Book was overcast by ₹ 6,200/-

- Q.5)** From the following Trial Balance as on 31st March 2015, you are required to prepare Trading account and Profit & Loss account for the year ended 31st March 2015 and Balance Sheet as on that date. **(20)**

Trial Balance

Particulars	Debit (₹)	Credit (₹)	Particulars	Debit (₹)	Credit (₹)
Cash-in-hand	6,000	-----	Insurance	1,800	-----
Sundry Debtors	23,300	-----	Drawing	2,500	-----
Bills Receivable	10,000	-----	Octroi Duty	800	-----
Opening Stock	16,000	-----	Furniture	8,000	-----
Purchases	37,900	-----	Office Rent	3,200	-----
Sales Return	800	-----	Bank Loan	-----	20,000
Salaries	11,000	-----	Sundry Creditors	-----	15,000
Wages	2,000	-----	Sales	-----	65,800
Advertisement	3,200	-----	Purchase Return	-----	3,700
Discount Allowed	1,000	-----	Bills Payable	-----	8,000
Machinery	40,000	-----	Discount Received	-----	2,500
Carriage	2,500	-----	Capital	-----	55,000
				<u>1,70,000</u>	<u>1,70,000</u>

Adjustments:

- 1) Closing stock was valued at ₹ 21,000/-
- 2) Depreciate Furniture by 5% p.a. and Machinery by 10% p.a.
- 3) Outstanding Salary ₹ 1,000/- and Wages ₹ 500/-
- 4) Prepaid insurance ₹ 300/-

----- **ALL THE BEST** -----

Date: 08/04/2015
Class: F.Y.J.C. COM

ANNUAL EXAM - APRIL 2015
Subject: Economics

Max. Marks: 80
Time: 3 hours

Q. 1 - A) Fill in the blanks with appropriate alternatives given in the brackets (05)

- 1) India has adopted _____ policy of economic development since 1991.
(liberal, strict, normal)
- 2) First plan was started in the year _____.
(1950, 1951, 1956)
- 3) The first Indian Railway was started in the year _____.
(1873, 1853, 1953)
- 4) The term Statistics is derived from a _____ word which means status.
(Latin, Arabic, Sanskrit)
- 5) Pie diagram is _____.
(rectangular, one dimensional, circular)

Q. 1 - B) State whether the following statements are True or False (05)

- 1) 40% of Indian population depends on agriculture.
- 2) India is not a developing country.
- 3) Bio-gas is very expensive.
- 4) Secondary data is original data.
- 5) Histogram is same as Frequency Polygon.

Q. 1 - C) Match the columns (05)

"A"		"B"	
1	BHEL	A	Government organisation
2	Tarapur	B	Calculated average
3	Waterways	C	Atomic energy
4	CSO	D	Public sector
5	Mean	E	Cheapest

Q. 1 - D) What do the following abbreviations stand for: (05)

- | | | |
|---------|---------|--------|
| 1) ONGC | 3) NTPC | 5) UNO |
| 2) VSNL | 4) WHO | |

Q. 2) Distinguish between (ANY THREE) (12)

- | | |
|-------------------------------------|---|
| 1) Privatisation and Globalisation | 3) Railway transport and Road transport |
| 2) Private sector and Public sector | 4) Primary data and Secondary data |

Q. 3) Do you agree? Give reason. (12)

- 1) Agriculture and industry are interdependent or complementary.
- 2) Water transport is the oldest means of transport.
- 3) Statistics is not useful to the Government.
- 4) There is only one type of diagram.

Q. 4) Write Short Notes (ANY THREE) (12)

- | | |
|---|-----------------------------|
| 1) Renewable sources of energy | 3) Problem of Air transport |
| 2) Liberalisation | 4) Types of sampling |
| 5) Essential components of an Ideal Table | |

Q. 5) What are the features (characteristics) of New Economic Policy? (09)

OR

What are the problems in the construction of Price Index Numbers?

Q. 6) Attempt ANY TWO of the following

(12)

- A. The following data gives monthly wages of 40 factory workers. Classify the given data in the form of Inclusive Group Method.

130	118	140	139	142	168	125	108	112	126
110	132	136	130	149	155	120	130	136	138
125	111	119	125	140	158	147	137	145	150
142	135	137	132	165	154	142	137	162	150

- B. Draw the Frequency Polygon from the following data:

Marks	No. of Students
10-20	10
20-30	12
30-40	20
40-50	18
50-60	16

- C. Find the mean for the following data by Direct Method

Marks	10-20	20-30	30-40	40-50	50-60
No. of Students	5	15	10	15	5

----- ALL THE BEST -----

Date: 06/04/2016
Class: F.Y.J.C. COM

ANNUAL EXAM - APRIL 2016
Subject: Economics

Max. Marks: 80
Time: 3 hours

Q. 1 - A) Fill in the blanks with appropriate alternatives given in the brackets (05)

- 1) Transport system creates _____ utility.
(place, form, time)
- 2) Electricity generated from water is _____.
(hydro, solar, thermal)
- 3) Statistics involve collection of _____.
(diagram, graphs, data)
- 4) Primary data is _____ data.
(first hand, second hand, borrowed)
- 5) Pie diagram is _____.
(rectangular, one dimensional, circular)

Q. 1 - B) State whether the following statements are True or False (05)

- 1) National highways connect large cities.
- 2) Biogas is very expensive.
- 3) ONGC is a private sector undertaking.
- 4) Statistics is a science.
- 5) Census method is very reliable.

Q. 1 - C) Match the columns (05)

"A"		"B"	
1	Waterways	A	Calculated average
2	Kautilya	B	Universal education
3	CSO	C	Cheapest
4	Sarva Shiksha Abhiyan	D	Arthashala
5	Mean	E	Government organisation

Q. 1 - D) What do the following abbreviations stand for? (05)

- | | | |
|---------|---------|--------|
| 1) BHEL | 3) BSNL | 5) AIR |
| 2) GDP | 4) CNG | |

Q. 2) Distinguish between (ANY THREE) (12)

- | | |
|------------------------------------|--|
| 1) Primary data and Secondary data | 4) Road Transport and Water Transport |
| 2) Graphs and Diagram | 5) Simple Index Number and Weighted Index Number |
| 3) Arithmetic Mean and Median | |

Q. 3) Do you agree? Give reason. (12)

- 1) Transport system helps faster economic development.
- 2) Energy sector faces hardly any problems in India.
- 3) Secondary data is more reliable as compared to primary data.
- 4) There is only one type of diagram.

Q. 4) Write Short Notes (ANY THREE) (15)

- | | |
|------------------------------------|---|
| 1) Non-renewable sources of energy | 4) General principles for constructing diagrams |
| 2) Problem of Railway transport | 5) Price Index Numbers |
| 3) Types of random sampling | |

Q. 5) What are the importance of transport?

(09)

OR

What are the limitations of Index Numbers?

Q. 6) Attempt ANY TWO of the following

(12)

A. Marks obtained by 50 students in class is given below. Classify the data using exclusive method.
(Take class interval of 10)

30	14	42	39	27	25	31	37	19	21
46	19	31	33	43	44	18	12	38	26
41	45	37	41	46	33	10	38	35	30
18	27	23	26	29	31	21	26	19	20
39	33	30	22	22	38	17	14	16	44

B. Draw the Frequency Polygon from the following data:

Marks	10-20	20-30	30-40	40-50	50-60
No. of Students	10	12	20	18	16

C. Find the median for the following data by Direct Method

Income	1000	2000	3000	4000	5000	6000
No. of Persons	20	10	15	25	12	8

----- ALL THE BEST -----

Date: 07/04/2015
 Class: F.Y.J.C. COM

ANNUAL EXAM - APRIL 2015
Subject: Organisation of Commerce

Max. Marks: 80
 Time: 3 hours

Q. 1 - A) Select the correct option from the options given below and rewrite the sentences (05)

- 1) Management means to _____.
 (order, co-ordinate, help)
- 2) _____ is a basis of marketing function.
 (seller, customer, agent)
- 3) Environment awareness provides _____ signal.
 (red, yellow, warning)
- 4) The headquarters of WTO is located at _____.
 (Geneva, Tokyo, Washington DC)
- 5) There are no salesmen in _____ shops.
 (Departmental stores, Super market, Chain stores)

Q. 1 - B) Match the pairs (05)

Group A		Group B	
1	Globalisation	A	Southern part of India
2	Trade mark	B	Administration function
3	Thinking function	C	Shared ownership
4	Joint venture	D	World economy
5	Rubber business	E	National economy
		F	Registered brand

Q. 1 - C) Suggest one word or commercial phrase for the following (05)

- 1) The art of directing and inspiring people.
- 2) Goods which are used for production of other goods.
- 3) Controllable factors of the Environment.
- 4) International organisation which promotes monetary co-operation, growth, stability & poverty reduction.
- 5) Trade in which goods are sold to other country.

Q. 2) Write Short Notes (Any Three) (15)

- | | |
|--|----------------------|
| 1) Indirect exporting | 3) Types of industry |
| 2) Social environment | 4) Globalisation |
| 5) NABARD (National Bank for Agricultural and Rural Development) | |

Q. 3) Distinguish between (Any Three) (15)

- | | |
|---|---------------------------------|
| 1) Domestic business and International business | 3) Liberation and Privatisation |
| 2) Import and Export | 4) Wholesaler and Retailer |
| 5) Middle Level Management and Lower Level Management | |

Q. 4) State True or False with reasons (Any Three) (15)

- 1) Board of Directors are the part of lower management.
- 2) Price means exchange value.
- 3) Licensing is a form of direct export.
- 4) Globalisation results in unequal competition.
- 5) Retailer is a link between manufacturer and wholesaler.

Q. 5) What is Marketing Mix? Explain basic elements of Marketing Mix. (10)

OR

What is Business Environment? Explain features of Business Environment.

Q. 6) Explain the functions of different levels of management. (10)

OR

What is licensing? What are the advantages of licensing?

Date: 05/04/2016
 Class: F.Y.J.C. COM

ANNUAL EXAM - APRIL 2016
Subject: Organisation of Commerce

Max. Marks: 80
 Time: 3 hours

Q. 1 - A) Select the correct option from the options given below and rewrite the sentences (05)

- 1) Actual buying and selling of goods is known as _____.
 (profession, trade, industry)
- 2) We find agro-based industry mainly in _____ area.
 (rural, urban, semi-urban)
- 3) Management is a _____ science.
 (social, physical, natural)
- 4) _____ is a basis of marketing function.
 (seller, customer, producer)
- 5) Environment awareness provides _____ signal.
 (red, yellow, warning)

Q. 1 - B) Match the pairs (05)

Group A		Group B	
1	Policy making	A	Assam
2	Speciality good	B	Delta of Ganges
3	Globalisation	C	Organisation of 187 countries
4	IMF	D	Top Level Management
5	Tea business	E	Luxury perfume
		F	World economy

Q. 1 - C) Suggest one word or commercial phrase for the following (05)

- 1) A temporary partnership in business.
- 2) The art of getting things done through people.
- 3) Giving name to a product.
- 4) Controllable factors of the environment.
- 5) The goods which cannot be seen or touched.

Q. 2) Write Short Notes (Any Three) (15)

- | | |
|------------------------------|---------------------------|
| 1) Types of industry | 3) Social environment |
| 2) State Trading Corporation | 4) Features of management |
| 5) Joint Venture | |

Q. 3) Distinguish between (Any Three) (15)

- | | |
|---|---|
| 1) Direct exporting and Indirect exporting | 2) Marketing and Selling |
| 3) Top level management and Middle level management | 4) Domestic business and International business |
| 5) Private sector organisation and Public sector organisation | |

Q. 4) State True or False with reasons (Any Three) (15)

- 1) Globalisation results in unequal competition.
- 2) Marketing develops unemployment.
- 3) Management is an art, science and profession.
- 4) India is a founder member of the WTO.
- 5) Mahila Bachat Gat provides long term loans.

Q. 5) Answer the following (Any Two) (10)

- 1) What is franchising? What are its advantages and disadvantages?
- 2) Explain Business Environment and its features.
- 3) What are the levels of management? Explain.

Q. 5) Answer the following (Any Two) (10)

- 1) Define Management. Explain importance of management.
- 2) Explain the role of sales promotion.
- 3) What is privatization? Explain the need of privatization.

Q. 1 - A) Select the option from the choices given and rewrite the completed sentences (05)

- 1) The person who presides over the meeting is known as _____.
 (Secretary, Chairman, Director)
- 2) Generally _____ should be avoided in the business letter.
 (enclosure, margin, post script)
- 3) Representatives of shareholders are _____.
 (directors, servants, employees)
- 4) _____ is a kind of marine policy which covers risk for a fixed period.
 (time policy, voyage policy, mixed policy)
- 5) Duties required to be performed under various laws are _____.
 (administrative, statutory, co-coordinating)

Q. 1 - B) Match the columns (05)

Group A		Group B	
1	Roman Empire	A	Simple and clear
2	Fixed Deposit Account	B	Within 60 days of AGM
3	Annual Returns	C	First General Meeting
4	Language of Letter	D	Scribae
5	The Statutory meeting	E	Higher rate of interest
		F	Special Resolution

Q. 1 - C) Write a word, term or a phrase which can substitute each of the following (05)

- 1) A meeting which is held between two annual general meetings.
- 2) A Constitution or Charter of the Company.
- 3) Short term loan facility given by the bank to business.
- 4) An authority that issues a Certificate of Incorporation.
- 5) A body of elected representatives of shareholders.

Q. 2) Write Short Notes (Any Three) (15)

- | | |
|---------------------------------|--------------------------------|
| 1) Quorum of the meeting | 3) Terms of insurance contract |
| 2) Promotion stage | 4) Personal Secretary |
| 5) Registrar of Companies (ROC) | |

Q. 3) Distinguish between (Any Three) (15)

- | | |
|---|------------------------------|
| 1) Fire insurance and Marine insurance | 3) Enclosure and Post Script |
| 2) Saving account and Current account | 4) Motion and Resolution |
| 5) Statutory Meeting and Annual General Meeting | |

Q. 4) State True or False with reasons (Any Three) (15)

- 1) Proxy has no right to speak at the meeting.
- 2) Business letter is a silent salesman.
- 3) It is compulsory for banks to perform non-banking functions.
- 4) All insurance contracts are contracts of indemnity.
- 5) Annual Report is prepared by members.

Q. 5) Who is called Proxy? What are the rules regarding proxy? (10)

OR

What is Fire insurance? What are the types of fire insurance policies?

Q. 6) Draft a notice and agenda of a Routine Board Meeting. (10)

OR

Write a letter to a bank requesting it to stop payment of a cheque?

Date: 04/04/2016
 Class: F.Y.J.C. COM

ANNUAL EXAM - APRIL 2016
Subject: Secretarial Practice

Max. Marks: 80
 Time: 3 hours

Q. 1 - A) Select the option from the choices given and rewrite the completed sentences (05)

- 1) A policy of insurance which covers definite risk is called _____ policy.
 (specific, average, valued)
- 2) Bank is a _____ institution.
 (financial, social, cultural)
- 3) Proper arrangement of various parts of a letter is called _____.
 (Physical appearance, layout, margin)
- 4) The interval between two AGMs should not be more than _____ months.
 (12, 15, 20)
- 5) A person who acts as a confidential writer is a _____.
 (worker, secretary, servant)

Q. 1 - B) Match the Columns (05)

Group A		Group B	
1	Owners of a company	A	Polite tone
2	England	B	Proposal placed before the meeting
3	Motion	C	First General Meeting
4	The Statutory meeting	D	Greeting to the receiver of the letter
5	Salutation	E	Shareholders
		F	Homeland of Joint Stock Company

Q. 1 - C) Write a word, term or a phrase which can substitute each of the following statements (05)

- 1) Final part of a letter.
- 2) A person elected by the shareholders of a company.
- 3) A return to be submitted to the Registrar after Annual General Meeting.
- 4) Short-term loan facility given by the bank to business.
- 5) Insurance which covers the risk of loss by the fire.

Q. 2) Write Short Notes (Any Three) (15)

- | | |
|------------------------------------|-------------------------------------|
| 1) Features of a Secretary | 3) Duties and functions of ROC |
| 2) Minutes of a meeting | 4) Types of Fire Insurance Policies |
| 5) Non-Banking functions of a Bank | |

Q. 3) Distinguish between (Any Three) (15)

- | | |
|---|------------------------------|
| 1) Fire insurance and Marine insurance | 3) Motion and Resolution |
| 2) Saving account and Current account | 4) Enclosure and Post Script |
| 5) Statutory Meeting and Annual General Meeting | |

Q. 4) State True or False with reasons (Any Three) (15)

- 1) Joint Stock Company opens Savings A/c.
- 2) Insurance means protection against possible risk of loss.
- 3) The ROC is appointed by the State Government.
- 4) Resolution can be amended.
- 5) 'Yours' faithfully' is an example of complementary close.

Q. 5) Answer the following (Any One) (05)

- 1) Explain the principles of insurance.
- 2) What is a bank? Explain primary functions of a bank.

Q. 6) Answer the following (Any Two) (15)

- 1) Write a letter to a bank requesting it to stop payment of a cheque.
- 2) Write a letter to the insurance company informing in respect of marine loss.
- 3) Explain physical appearance of a business letter.

DNYAN BHARTI SOCIETY'S

SAU. SITABAI RAMKRUSHNA KARANDIKAR SENIOR COLLEGE OF COMMERCE
LATE MEHERNOSH BOMAN BURJOR IRANI COLLEGE OF ARTS & BSES JUNIOR COLLEGE OF SCIENCE
VADKUN, DAHANU ROAD (W.RLY), DIST THANE, MAHARASHTRA - 401602.

Date: 01/04/2015
Class: F.Y.J.C. COM/SCI

ANNUAL EXAM - APRIL 2015
Subject: English

Max. Marks: 80
Time: 3 hours

SECTION A

(Reading for Communication, Grammar, Summary and Note-making)

Q. 1-A) Read the following extract and answer the questions given below : (11)

Inglis had to climb at the same speed as others ("Otherwise I would die") and even broke one of his stumps midway but "the best part of having legs like mine is that you can fix them on the spot", he smiles. He takes three times longer to recover after an expedition, but all his experiences are converted into bullet points for his motivational talks across the world, where he uses mountaineering as a metaphor for life. His lectures usually begin with a photo of him scaling Mt Everest. "What do you see?" he asks his audience. "A double amputee climbing Mt Everest? What I see is a man whose legs won't be affected by frost-bitten feet again."

Inglis, who now goes on two treks to the North Pole every year, enjoys mountain biking. Despite becoming a spectacle for the mountain people, he does not hide his prosthetic legs inside full pants. There's a deeper reason for that. "I'd rather be seen pulling my pants up to adjust my legs than pulling them down."

1. What lesson do you learn from this extract? (01)
2. What does Inglis humoursly say about his artificial legs? (02)
3. What does Inglis do now besides giving motivational talks? (02)
4. Have you ever been on a hiking trip? Did you enjoy it? (02)
5. Do as directed:
 - (a) I see a man whose legs won't be affected by frost bitten feet. (01)
(Frame a 'Wh-- question to get the underlined answer)
 - (b) He takes three lines longer to recover. (01)
(Rewrite using the Past Continuous Tense)
 - (c) There is a deeper reason for that. (01)
(Rewrite as an Interrogative Sentence)
6. Explain the phrase -- 'converted into bullet points' (01)

Q. 1-B) Do as Directed: (04)

- 1) _____ boy who stands first will get _____ prize. (01)
(Use suitable articles)
- 2) He rushed _____ the class and sat _____ the first bench. (01)
(Fill in the blanks with appropriate prepositions)
- 3) "Don't wait for me after nine o' clock," my father said to my mother. "I may eat out." (02)
(Change into indirect speech)

Q. 2-A) Read the following passage and answer the questions given below: (11)

In Pune, the main focus of the door step school is educating children on construction sites. "We conducted a survey and found that lots of young children move into the city with or without families to work on construction sites. Earning the daily bread is a challenge and education thus remains a distant dream. We try and reach out to such children and as a result, today, we are operating on over 100 construction sites in the city. However, there are several challenges. The opening as well as the closure of the sites is not in our hands. When the site is completed, the labour moves out and so does the child. This results in a high dropout rate. Over the years, we have put in several measures to track the children moving due to residence change. One of the ways is by training children to call us from the new location and give us that address. We have received quite a few calls and this is very encouraging", smiles Rajani.

The Door Step School also provides facility for transport. Making provisions for school transport for children is an essential service, particularly in Pune which is known for its heavy and undisciplined traffic! Transport also becomes a necessity when the number of children at a particular location is rather small and one can save resources by transporting them to a class running nearby.

1. What does the Door Step School in Pune focus on? (01)
2. What service is rendered by the Door Step School for children who stay far away? (02)
3. What happens to the children in Door Step School when the construction work is over? (02)

4. How did you travel to school as a young child? (02)
5. Do as directed:
 - (a) We conducted a survey. (01)
(Change to Passive Voice)
 - (b) We try and reach out to such children. (01)
(Rewrite as a Simple sentence)
 - (c) This is very encouraging. (01)
(Rewrite as an Explanatory sentence)
6. Give the antonyms of: (a) smiles (b) heavy (01)

Q. 2-B) Note Making (04)

Read the following extract carefully and complete the table given below it with the information from the extract about 'Census Data 2011'.

Many other interesting facts of life have come out in census 2011. In stark contrast, 63.2 per cent of the households own a telephone connection, 53.2 per cent of mobile phones. The data also show that just 32 per cent of the households use treated water for drinking and 17 per cent still fetch drinking water from a source located more than 500 metres in rural areas or 10 metres in urban centres. There has been an 11 percentage point increase in households using electricity, from 56 per cent to 67 per cent. The rural-urban gap for this indicator has dropped by seven percentage point, from 44 per cent to 37 per cent. 86.6 per cent of Indian families live in their own houses, but 37.1 per cent live in rented single room houses. Though there has been a nine percentage point jump in the numbers of households who own a two-wheeler, 45 per cent own a cycle.

Ans:

Census Data 2011

SN	Basic Amenities	Percentage
1	Telephone Connections:	
	(i) Landline	_____
	(ii) _____	53.2
2	Drinking Water:	
	(i) _____	32.0
	(ii) Fetched	_____
3	Houses:	
	(i) Own	_____
	(ii) _____	37.1
4	Cycles used by households	_____
5	Increased percentage in the use of household electricity	_____

Q. 3-A) Read the following extract and answer the questions given below: (11)

It was the spring of 1961. Fifteen-year-old Arvind Bhat was invited by a friend to Odeon cinema in Delhi to celebrate her birthday by watching a film, Hum Dono, with her. When Arvind returned to his hostel at The Air Force School, he could not stop raving about Dev Anand.

By a stroke of luck, the film was screened at the Air Force cinema in Willingdon Camp two days later and 15 class X students trooped into the darkened hall with their housemaster for the once-in-a-month treat. Three hours later they emerged into the open, their minds set, their career paths decided and a life of glory unfolding before their eyes.

They had seen Dev Anand essay the role of not one, but two Army officers. There was not a shred of doubt in their minds that this was what each of them was aspiring for. Over the following days, the boys filled in the Service Selection Board (SSB) forms.

Magically, all were selected into the National Defence Academy. They embarked upon distinguished military careers, crammed with citations and decorations, records and heroism, promotions and even martyrdom. This is a story no filmmaker or author has yet thought of. Truth, as they say, is stranger than fiction.

- 1) What is the truth revealed in the extract? (01)
- 2) Why couldn't Arvind Bhat stop raving about Dev Anand? (02)
- 3) Why did the boys fill in the Service Selection Board (SSB) forms? (02)
- 4) What career path have you decided for yourself? Explain in 2-3 lines. (02)

- 5) Do as directed:
- (a) There was not a shred of doubt in their minds. (01)
(Frame a rhetorical question)
- (b) Magically, all were selected into the National Defence Academy. (01)
(Rewrite the sentence using the noun form of the underlined word)
- (c) He could not stop raving about Dev Anand. (01)
(Rewrite the sentence using the modal auxiliary showing 'certainty')
- 6) Give the antonyms of (a) accepted (b) promotion (01)

Q. 3-B) SUMMARY: The following paragraph contains the sentences in a jumbled order. Re-arrange the sentences in a proper order so as to make an appropriate summary of the above passage. Choose a suitable title from those suggested. Rewrite the summary. (04)

They realised that it was the career they were aspiring for. Arvind Bhat, an Air Force school student, enjoyed a movie 'Hum Dono' with his friend and admired the hero, Dev Anand. They pursued the career by getting into the NDA. All of them had not only very distinguished students saw the same movie screened at the Air Force cinema

Choose a suitable title from those given below:

- (i) Setting the Goals
(ii) Reel Life, Real Life
(iii) Career Paths

SECTION B - Poetry

Q. 4-A) Read the following extract and answer the questions given below: (04)

I have built a wall of enigmas
around my own house
against the pure affection of friendship:
'Entrance Prohibited'
I have painted
on my door.

- 1) Why are the words 'Entrance Prohibited' painted on her door? (01)
2) Why do you think the woman shut off herself from friends and from others as well? (01)
3) Identify the figure of speech: "I have built a wall of enigma around my own house". (01)
4) In what word does the woman describe her life? (01)

Q. 4-B) Read the following extract and answer the questions given below: (04)

Tanks may move forward or recede
They tear open the Earth after all.
Be it the celebration of victory or the sorrow of defeat,
Life sheds tears on death, after all.

So, O gentlemen!
It is better to end the war.
In the courtyards, yours and ours,
It is better to keep the candles burning.

- 1) What appeal does the poet make to the people of the world? (01)
2) How according to you can we make the people aware of the effects of the war? (01)
3) Name and explain the figure of speech in the following line: (01)
"Tanks may move forward or recede".
4) Pick out an expression that indicates the poet's faith in humanity. (01)

SECTION C - Rapid Reading

Q. 5-A) Read the following extract: (04)

'Who are you?' he said.
'I am the Happy Prince.'
'Why are you weeping then?' asked the Swallow; 'you have quite drenched me.'
'When I was alive and had a human heart,' answered the statue, 'I did not know what tears were,

for I lived in the Palace of Sans-Souci where sorrow is not allowed to enter. In the daytime I played with my companions in the garden, and in the evening I led the dance in the Great Hall. Round the garden ran a very lofty wall, but I never cared to ask what lay beyond it, everything about me was so beautiful. My courtiers called me the Happy Prince, and happy indeed I was, if pleasure be happiness. So I lived, and so I died. And now that I am dead they have set me up here so high that I can see all the ugliness and all the misery of my city, and though my heart is made of lead yet I cannot choose but weep.'

'What! Is he not solid gold?' said the Swallow to himself. He was too polite to make any personal remarks out loud.

Imagine that you are a little Swallow. Narrate what you came to know about the Happy Prince when you spoke to him.

Q. 5-B-i) Read the following extract:

(04)

SCENE II

Place: The Judge's Court

Characters: Judge, Writer, Farmer, Butcher, Oil Merchant, Mustafa, Ali, Officers.

(The Writer and the Farmer have quarreled over a young slave as to who owned him. The slave is deaf and dumb and cannot speak for either. When MUSTAFA and ALI enter, the Judge is just going to try this case)

Judge : Are the writer, the farmer and the slave present?

Officer : (bowing): They are here, my lord.

Judge : Let the farmer speak first.

Farmer : (bowing low) Great judge, this boy you see is my slave. I bought him only last week. This man has stolen him from me. I pray you; make him give me back my slave.

Writer : (eagerly) It is not true, my lord. This boy has been my slave for several years. I have taught him to be very useful to me. This farmer stole my slave from me last week and now he declares that he has bought him in the market. I pray you, restore my slave to me. I can bring forward my friends, who have often seen this boy at my house.

Write a write-up on the case of the writer and the farmer.

OR

Q. 5-B-ii) Read the following extract:

SCENE IV

Place: The Stable

(Enter: Judge, Mustafa, Officer)

Judge : Now, Mustafa, point out your horse.

Mustafa : (going up to his horse): Here is it, my lord.

Judge : Well, Mustafa, return now to the court room. Officer, bring Ali here (Mustafa goes out and the officer returns with Ali).

Judge : Point now, Ali, to the horse that belongs to you. Be sure you make no mistake. Approach and touch the horse that I may know, without doubt, which one is yours.

Ali : (going up with confidence to the same horse) This is my lord, is mine.

Judge : Good, Now let us return to the court-room.

Imagine that you are the wise judge. Narrate what you did when you took Mustafa and Ali to the stable.

SECTION D - Writing Skills

Q. 6-A) Letter Writing:

(04)

- 1) A week before SSC examination your friend has got a viral infection. He does not want to appear for the examination. Write a letter encouraging him and telling him to appear and not to waste a year.

OR

- 2) The Principal, Sane Guruji College of Arts, Science and Commerce, Dehu Road, Pune, needs a librarian. Write a letter of application with the help of CV (Curriculum Vitae) given below:

C.V.	
Name	: Mr. Nilesh M. Deshmukh
Address	: E/204, Kaveri Apartment, Karve Road, Pune.
Education	: B.Com, B.Lib.Sci., MS-CIT
Age	: 25 years
Experience	: Working as an assistant Librarian at a Public Library in Rajgurunagar since 2 years.
Languages known	: Marathi, Hindi, English
Hobbies	: Reading and Writing

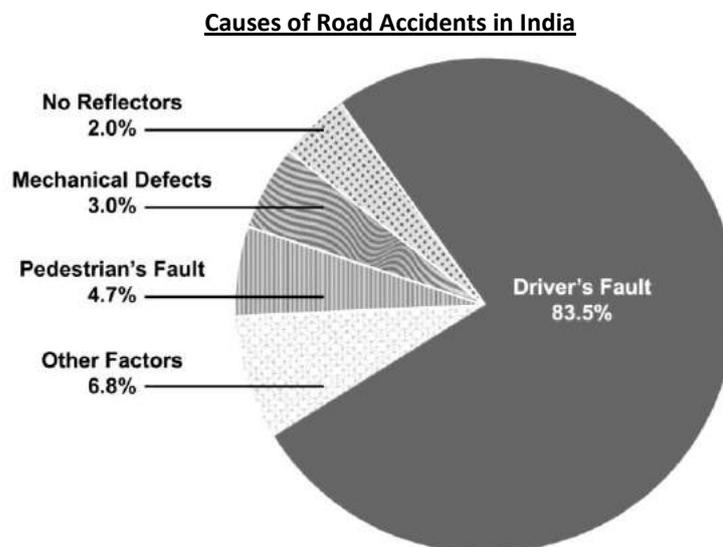
Q. 6-B-i) Letter Writing: **(04)**

- 1) Prepare a tourist leaflet on a historical place of your choice. Make use of the following points:
 - (a) How to go there?
 - (b) Where to stay?
 - (c) What to see?
 - (d) Add your own ideas.

OR

- 2) Write a dialogue between a doctor and his friend regarding healthy eating habits.

Q. 6-C-i) Read the data given below in the pie chart and prepare a short paragraph on it: **(04)**



OR

Q. 6-C-ii) Write the counterview for the topic:

'TV is an idiot box, a curse'.

Consider the points given in the view-section of the topic and then write the counterview:

- ❖ Children become addicts, couch potatoes
- ❖ Criminals get ideas from programmes
- ❖ Family life gets affected

Q. 7-A) A boy in your locality has won a national award for bravery. Imagine that you are interviewing him. **Write about eight questions that you would like to ask him.** **(04)**

Q. 7-B) Prepare a short speech of about 100 words to be delivered by you on 'Environmental Pollution'. **(03)**

----- ALL THE BEST -----

DNYAN BHARTI SOCIETY'S

SAU. SITABAI RAMKRUSHNA KARANDIKAR SENIOR COLLEGE OF COMMERCE
LATE MEHERNOSH BOMAN BURJOR IRANI COLLEGE OF ARTS & BSES JUNIOR COLLEGE OF SCIENCE
VADKUN, DAHANU ROAD (W.RLY), DIST THANE, MAHARASHTRA - 401602.

Date: 01/04/2016

ANNUAL EXAM - APRIL 2016

Max. Marks: 80

Class: F.Y.J.C. COM/SCI

Subject: English

Time: 3 hours

Q. 1-A) Read the following extract and answer the questions given below :

(11)

In Pune, the main focus of the Door Step School is educating children on construction sites. "We conducted a survey and found that lots of young children move into the city with or without families to work on construction sites. Earning the daily bread is a challenge and education thus remains a distant dream. We try and reach out to such children and as a result, today, we are operating on over 100 construction sites in the city. However, there are several challenges. The opening as well as the closure of the sites is not in our hands. When the site is completed, the labour moves out and so does the child. This results in a high dropout rate. Over the years, we have put in several measures to track the children moving due to residence change. One of the ways is by training children to call us from the new location and give us that address. We have received quite a few calls and this is very encouraging", smiles Rajani.

The Door Step School also provides facility for transport. Making provisions for school transport for children is an essential service, particularly in Pune which is known for its heavy and undisciplined traffic! Transport also becomes a necessity when the number of children at a particular location is rather small and one can save resources by transporting them to a class running nearby.

1. What does the Door Step School in Pune focus on? (01)
2. What service is rendered by the Door Step School for children who stay far away? (02)
3. What happens to the children in Door Step School when the construction work is over? (02)
4. How did you travel to school as a young child? (02)
5. Do as directed:
 - (a) We conducted a survey. (01)
(Change to Passive Voice)
 - (b) We try and reach out to such children. (01)
(Rewrite as a Simple sentence)
 - (c) This is very encouraging. (01)
(Rewrite as an Explanatory sentence)
6. Give the antonyms of: (a) smiles (b) heavy (01)

Q. 1-B) Do as Directed:

(04)

- 1) It is _____ client who pays _____ lawyer's fees. (01)
(Use appropriate articles)
- 2) He dived _____ the water _____ she came. (01)
(Use proper prepositions)
- 3) Doctor said, "I want to see you again tomorrow. Bring all your reports." (02)
Patient said, "I will come."
(Change into indirect speech)

Q. 2-A) Read the following passage and answer the questions given below:

(11)

Born Babasaheb Pandurang Adhav in 1930 in Pune, Baba, as he is known in every side-alley of Pune's working class areas, is a child of the freedom struggle. After a maternal uncle took him to a Seva Dal meeting while he was still in school, Baba became a committed activist, involved in many of the country's major political upheavals. In 1952, he joined a satyagraha against high prices and food rationing during a drought, and went to jail — for three weeks — for the first time. "I have been (to jail) 52 or 53 times after that," he says with a toothy chuckle. His most recent incarceration was in May 2008 when he served 14 days in judicial custody for protesting against, yet again, rising prices.

Trained as an ayurveda doctor, Baba began his practice in Pune's Nana Peth, where he saw first-hand the hardships faced by hamals (head loaders) who had no legal protection. Hamals, mainly from backward castes, came from all over rural Maharashtra to Pune's markets, unloading heavy sacks of grain or cement on their backs all day, with barely enough time off to find food, and no house, which meant they would sleep in

the same market. Political parties worked only with organized labour, leaving hamals with no protection from exploitation.

- 1) What is the extract about? (01)
- 2) What hardships did the unorganized hamals face? (02)
- 3) When did Baba go to jail for the first time? Why? (02)
- 4) What do you come to know about Baba as a person from this extract? (02)
- 5) Do as directed:
 - a) Baba is a child of the freedom struggle. (01)
(Add a Question Tag)
 - b) A maternal uncle took him to a Seva Dal meeting. (01)
(Begin with "He.....")
 - c) In 1952 he joined a satyagraha. (01)
(Frame a Wh-Question to get the underlined answer)
- 6) Give the Verb forms of: (a) protection (b) meeting (01)

Q. 2-B) Read the following extract and prepare a tree diagram on "Emotions". (04)

An emotion is a complex reaction pattern by which a person tries to deal with an important thought or event. It could be either positive or negative. Or it could be a mixture of both. Of the various primary emotions listed, anger, fear, sadness and disgust are negative in nature.

Joy and acceptance are positive, whereas curiosity and surprise could be either positive or negative. Each emotion has a number of expressions, either by words, other sounds, facial expressions or gestures. For example, anger motivates a person to fight for survival. A person experiencing fear may scream or run away. If one experiences joy, one may smile or laugh or dance. Curiosity may draw one nearer to the object of attention. Surprise may make one raise one's hand to one's face. Acceptance could be indicated by putting off one's hands together in one's lap. Sadness is generally indicated by tears. Turning up one's nose or making a face could indicate disgust.

Q. 3-A) Read the following extract and answer the questions given below: (11)

Winds of change are blowing through the prisons of West Bengal. Jail inmates can now do things they never did before such as listening to piped music and bringing out their own little magazine.

Piped music has been introduced in the Howrah district jail as part of the 'music therapy' programme for prisoners. This novel project is the brainchild of the West Bengal Prisons' Directorate.

The Directorate has also brought out Nabarka (New Day's Sun), the first magazine to be produced entirely by convicts and undertrials and published from a press in a jail.

The first issue of what is intended to be a biannual magazine appeared recently. The literary quality of the contributions may not be sensational, but there is the stamp of seriousness all through.

The 'music therapy' programme, inaugurated by the minister for jails, Biswanath Chowdhury, is intended to control anxiety and depression among jail inmates. According to the minister, music will help curb indiscipline and usher in peace.

- 1) Who has conceived the changes in the prisons of West Bengal? (01)
- 2) What is the name of the magazine produced by the convicts and undertrials? (01)
- 3) How does the 'music therapy' programme help the jail inmates? (02)
- 4) Why is the literary quality of the magazine not sensational? (02)
- 5) What do you think of the plan? (01)
- 6) Rewrite the sentences in the ways instructed:
 - (a) It is the first magazine to be produced entirely by the convicts. (01)
(Rewrite as a negative sentence)
 - (b) The literary quality of the contributions may not be sensational, but there is the stamp of seriousness all through. (01)
(Rewrite using 'though')
 - (c) Piped music has been introduced. (01)
(Change the voice)
- 7) Resrite from the passage two words that mean 'to check'. (01)

Q. 3-B) Write the summary of the above given passage and suggest a suitable title. (04)

Q. 4-A) Read the following extract and answer the questions given below: (04)

When storm-clouds rumble in the sky and June showers come down.
The moist east wind comes marching over the heath to blow its
bagpipes among the bamboos.
Then crowds of flowers come out of a sudden, from nobody knows where,
and dance upon the grass in wild glee.
Mother, I really think the flowers go to school underground.
They do their lessons with doors shut, and if they want to
come out to play before it is time, their master makes them stand
in a corner.

- 1) Who is the speaker in the poem and who is he speaking to? (01)
- 2) Have you ever experienced any punishment before? What were your feelings at that time? (01)
- 3) Identify the figure of speech: (01)
When storm-clouds rumble in the sky and June showers come down.
- 4) What expressions indicate the approach of the monsoon? (01)

Q. 4-B) Read the following extract and answer the questions given below: (04)

March ahead, you bold youths all,
And, at the doors of Death, listen to the call
Of a life that is fresh and new.
March ahead even if your numbers are few.
There sounds the command of thunder!
Throw open the shutters of the house of slumber.
Dress like a soldier today,
And march forward on the tempestuous way.
Usher in the morning red,
March ahead, march ahead, march ahead.

- 1) Who is the poem addressed to? (01)
- 2) The poem is a patriotic song. Name 2 patriotic songs that you know? (01)
- 3) Name the figure of speech in the second line of the poem. (01)
- 4) Pick out words/expressions from the extract which suggest that the war against the enemy has started. (01)

Q. 5-A) Read the following extract: (04)

"Don't make any mistake, Dell," he said, "about me. I don't think there's anything in the way of a haircut or a shave or a shampoo that could make me like my girl any less. But if you'll unwrap that package you may see why you had me going a while at first."

White fingers and nimble tore at the string and paper. And then an ecstatic scream of joy; and then, alas! a quick feminine change to hysterical tears and wails, necessitating the immediate employment of all the comforting powers of the lord of the flat.

For there lay The Combs--the set of combs, side and back, that Della had worshipped long in a Broadway window. Beautiful combs, pure tortoise shell, with jewelled rims... just the shade to wear in the beautiful vanished hair. They were expensive combs, she knew, and her heart had simply craved and yearned over them without the least hope of possession. And now, they were hers, but the tresses that should have adorned the coveted adornments were gone.

But she hugged them to her bosom, and at length she was able to look up with dim eyes and a smile and say: "My hair grows so fast, Jim!"

And then Della leaped up like a little singed cat and cried, "Oh, oh!"

Imagine that you are Jim and narrate the given extract.

Q. 5-B-i) Read the following extract:

(04)

SCENE II

Place: The Judge's Court

Characters: Judge, Writer, Farmer, Butcher, Oil Merchant, Mustafa, Ali, Officers.

(The Writer and the Farmer have quarreled over a young slave as to who owned him. The slave is deaf and dumb and cannot speak for either. When MUSTAFA and ALI enter, the Judge is just going to try this case)

Judge : Are the writer, the farmer and the slave present?

Officer : (bowing): They are here, my lord.

Judge : Let the farmer speak first.

Farmer : (bowing low) Great judge, this boy you see is my slave. I bought him only last week. This man has stolen him from me. I pray you; make him give me back my slave.

Writer : (eagerly) It is not true, my lord. This boy has been my slave for several years. I have taught him to be very useful to me. This farmer stole my slave from me last week and now he declares that he has bought him in the market. I pray you, restore my slave to me. I can bring forward my friends, who have often seen this boy at my house.

Write a write-up on the case of the writer and the farmer.

OR

Q. 5-B-ii) Read the following extract:

'I will stay with you always,' said the Swallow, and he slept at the Prince's feet. All the next day he sat on the Prince's shoulder, and told him stories of what he had seen in strange lands. He told him of the red ibises, who stand in long rows on the banks of the Nile, and catch gold fish in their beaks; of the Sphinx, who is as old as the world itself, and lives in the desert, and knows everything; of the merchants, who walk slowly by the side of their camels, and carry amber beads in their hands; of the King of the Mountains of the Moon, who is as black as ebony, and worships a large crystal; of the great green snake that sleeps in a palm-tree, and has twenty priests to feed it with honey-cakes; and of the pygmies who sail over a big lake on large flat leaves, and are always at war with the butterflies.

'Dear little Swallow,' said the Prince, 'you tell me of marvellous things, but more marvellous than anything is the suffering of men and of women. There is no Mystery so great as Misery. Fly over my city, little Swallow, and tell me what you see there.'

Extend the given extract by adding a short paragraph of your own.

Q. 6-A) Letter Writing - Write **ANY ONE**

(04)

- 1) Write a letter to your uncle telling him about yourself, your studies and your extra-curricular activities.

OR

- 2) Read the given advertisement and prepare a letter of application.

Situation Vacant

WANTED

Smart, Young Computer Operators having good knowledge of English and Marathi.

Write to
Box No. XYZ 123X
Times of India
Mumbai - 400001

- Q. 6-B-i) Prepare a tourist leaflet about a place of historical importance. Indicate: (04)**
 (a) How to go there? (c) What to see? (e) Anything special about that place
 (b) Where to stay? (d) Historical importance of the place

OR

- Q. 6-B-ii) Write a conversation between two friends about the advantages and disadvantages of sending SMSes.**

- Q. 6-C-i) Given below is the table of information. Based on these facts, write a short paragraph on the 'reasons for reading'. (04)**

Reasons for reading

(A) Pleasure	(B) Information and Knowledge	(C) Enjoyment
i) Pass the time	i) Learn about new lands	i) Arrangement of words
ii) Escape from boredom or familiar surroundings	ii) Find solutions to problems	ii) Nonsense syllables
	iii) Understand situations	

OR

- Q. 6-C-ii) Prepare a paragraph to be used for the counter-view section of the following:**

“The joint family system has its advantages”.

Take the help of view-section.

- (a) It encourages the concept of sharing - work is shared and distributed.
 (b) The earnings are pooled in, for the needs of everyone.
 (c) Decisions are easily made as the head of the family decides.
 (d) Everyone works for the common good.

- Q. 7-A) Plan an interview of a person who you admire. Frame eight questions that you wish to ask him/her (04) during the interview.**

- Q. 7-B) Prepare a short speech on 'India as a developing country'. (03)**

----- ALL THE BEST -----

DNYAN BHARTI SOCIETY'S

SAU. SITABAI RAMKRUSHNA KARANDIKAR SENIOR COLLEGE OF COMMERCE
 LATE MEHERNOSH BOMAN BURJOR IRANI COLLEGE OF ARTS & BSES JUNIOR COLLEGE OF SCIENCE
 VADKUN, DAHANU ROAD (W.RLY), DIST THANE, MAHARASHTRA - 401602.

Date: 12/04/2018

ANNUAL EXAM - APRIL 2018

Max. Marks: 25

Class: F.Y.J.C. COM / SCI

Subject: Health & Physical Education

Time: 1 hour

Roll No. of the Student: () _____ Class: _____ Div: _____

Q. 1 - A) Fill in the blanks (02)

- 1) The most popular cricket format in India is _____.
- 2) _____ is the attacking skill in Volley Ball.
- 3) _____ is control of breath.
- 4) _____ prepares body mentally and physically.

Q. 1 - B) Match the following (02)**GROUP - A**

- 1) Sania Mirza ()
- 2) Flying Sikh ()
- 3) Golden Girls ()
- 4) Mitali Raj ()

GROUP - B

- A) Cricket
- B) P. T. Usha
- C) Tennis
- D) Milkha Singh
- E) Dhayanchand

Q. 1 - C) True or False (02)

- 1) Virat Kohli is related to Cricket. ()
- 2) Sachin Tendulkar is a 'Hockey Wizard' ()
- 3) There are four players in relay race. ()
- 4) Sania Nehwal is related to Badminton. ()

Q. 2) Answer in one sentence (05)

- 1) What are the factors of Motor Skill?

Ans: _____

- 2) What do you mean by Pranayam?

Ans: _____

- 3) Where was Kho-Kho game started in India?

Ans: _____

- 4) What is the other name for football game?

Ans: _____

- 5) Who is said to be the father of Volley Ball?

Ans: _____

Q. 3) Define the following (Any Two)

(04)

1) Flexibility

Ans: _____

2) Speed

Ans: _____

3) Aasana

Ans: _____

Q. 4) Write Short Notes (Any Two)

(04)

1) Effect of exercise on Human Body

Ans: _____

2) Milkha Singh

Ans: _____

3) Major Dhyan Chand (The Wizard)

Ans: _____

Q. 5) Draw and Label the figure of a ground of any team game

(06)

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Q. 1 - A) रिक्त स्थानांची पुरती करा (02)

- 1) भारतातील सर्वात लोकप्रिय क्रिकेटचे स्वरूप _____ आहे
- 2) _____ हे वॉली बॉल मधील आक्रमक कौशल आहे.
- 3) _____ हे श्वासाचे नियंत्रण आहे.
- 4) _____ शरीराला मानसिक आणि शारीरिकरित्या तयार करते

Q. 1 - B) खालील जोड्या जुळवा (02)

- | ग्रुप - ए | | ग्रुप - बी |
|------------------|-----|----------------|
| 1) सानिया मिर्झा | () | A) क्रिकेट |
| 2) फ्लाइंग सिख | () | B) पी. टी उषा |
| 3) गोल्डन गर्ल्स | () | C) टेनिस |
| 4) मिताली राज | () | D) मिल्खा सिंग |
| | | E) ध्यानचंद |

Q. 1 - C) चूक किंवा बरोबर (02)

- 1) विराट कोहली क्रिकेटशी संबंधित आहे. ()
- 2) सचिन तेंडुलकर हा हॉकीचा जादूगार आहे. ()
- 3) रिले रेसमध्ये चार खेळाडू आहेत. ()
- 4) सानिया नेहवाल बॅडमिंटनशी संबंधित आहेत. ()

Q. 2) एका वाक्यात उत्तर द्या (05)

1) मोटर स्किलीचे घटक कोणते आहेत?

उत्तर: _____

2) प्राणायाम म्हणजे काय?

उत्तर: _____

3) खो-खो खेळ भारतात कोठे सुरु झाला?

उत्तर: _____

4) फुटबॉल खेळाचे दुसरे नाव काय आहे?

उत्तर: _____

5) व्हॉली बॉलचा पिता कोण आहे?

उत्तर: _____

Q. 3) खालील परिभाषित करा (कोणताही दोन) (04)

1) लवचिकता

उत्तर: _____

2) गती

उत्तर: _____

3) आसन

उत्तर: _____

Q. 4) लघु नोट्स लिहा (कोणतेही दोन) (04)

1) मानवी शरीरावर व्यायाम केल्याचा परिणाम

उत्तर: _____

2) मिलखा सिंग

उत्तर: _____

3) मेजर ध्यानचंद (जादूगार)

उत्तर: _____

Q. 5) कोणत्याही संघास खेळांच्या जमिनीचा आकृती काढा आणि लेबल करा. (06)