

DNYAN BHARTI SOCIETY'S
SAU. SITABAI RAMKRUSHNA KARANDIKAR SENIOR COLLEGE OF COMMERCE
LATE MEHERNOSH BOMAN BURJOR IRANI COLLEGE OF ARTS
BSES JUNIOR COLLEGE OF SCIENCE
VADKUN, DAHANU ROAD (W.RLY), DIST THANE, MAHARASHTRA - 401602.

Date: 06/09/2014

UNIT TEST I - SEPTEMBER 2014

Max. Marks: 25

Class: F.Y.J.C. COM

Subject: Book Keeping & Accountancy

Time: 1.15 hours

Q. 1-A) Fill in the blanks with appropriate words (03)

- 1) Book-keeping is an _____ of recording transaction in a systematic manner.
(tact, act, art)
- 2) The amount invested in business by proprietor is credited to _____.
(capital, cash, liability)
- 3) An account is always divided into _____ sides.
(two, three, four)

Q. 1-B) State whether the following statements are True or False (03)

- 1) From the books of accounts, a businessman can ascertain the Profits & Losses in the business.
- 2) Every debit has an equal and corresponding credit.
- 3) The amount of bearer cheque can be given to a specific person only.

Q. 1-C) Classify the following accounts (04)

- | | |
|-----------------------|--------------------------|
| 1) Rohan A/C | 5) Goods A/C |
| 2) Machinery A/C | 6) Mumbai University A/C |
| 3) Bank of Baroda A/C | 7) Copyright Act |
| 4) Salary A/C | 8) Subscription A/C |

Q. 2) Give the Proforma (ANY ONE) (05)

- 1) Receipt
- 2) Debit Note

Q. 3) Journalise the following transactions in the books of Sohan (10)

| 2014 | |
|---------|---|
| March 1 | Sohan commenced business with cash ₹ 15,000/-, Machinery ₹ 10,000/- & Furniture ₹ 5,000/- |
| March 3 | Purchased Goods from Mohan of ₹ 20,000/- at 10% F.D. |
| March 4 | Sold Goods of ₹ 10,000/- amount received by cheque. |
| March 5 | Cash deposited in the bank ₹ 15,000/- |
| March 6 | Paid for Salary ₹ 2,000/- Wages ₹ 1,000/- and ₹ 500/- |
| March 7 | Received cash from Mohan ₹ 17,500/- in full settlement of his A/C ₹ 18,000/- |

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Date: 07/09/2015

UNIT TEST I - SEPTEMBER 2015

Max. Marks: 25

Class: F.Y.J.C. COM

Subject: Book Keeping & Accountancy

Time: 1.15 hours

Q. 1-A) Fill in the blanks with appropriate words (03)

- 1) Books of accounts can be produced as an _____ in a court of law.
(event, evidence, account)
- 2) Amount invested in business is _____.
(capital, liability, loan)
- 3) The left hand side of the account is called _____ side.
(asset, credit, debit)

Q. 1-B) State whether the following statements are True or False (03)

- 1) The object of book-keeping is to know the amount of Profit & Loss.
- 2) Narration is not necessary.
- 3) Live stock account is Personal A/C.

Q. 1-C) Classify the following accounts (04)

- | | |
|------------------|--------------------|
| 1) Goodwill A/C | 5) Dividend A/C |
| 2) Interest A/C | 6) Drawing A/C |
| 3) Agrawal A/C | 7) Loose Tools Act |
| 4) Equipment A/C | 8) Commission A/C |

Q. 2) Journalise the following transactions in the books of Sohan (15)

| 2015 | |
|--------|---|
| Jan 1 | Rajan commenced business with Cash ₹ 5,000/-, Goods worth ₹ 10,000/- and Building ₹ 7,000/- |
| Jan 3 | Purchased goods worth ₹ 5,000/- at 10% T.D. |
| Jan 7 | Sold goods worth ₹ 10,000/- to Deodas at 20% T.D. |
| Jan 10 | Received Cash from Mohan ₹ 7,000/- and from Sohan ₹ 3,000/- |
| Jan 15 | Paid for Salary ₹ 1,000/-, Wages ₹ 2,000/- and Rent ₹ 3,000/- |
| Jan 17 | Cash withdrawn by proprietor for Personal use ₹ 5,000/- |
| Jan 20 | Cash deposited in Bank ₹ 2,000/- |
| Jan 25 | Purchased Furniture ₹ 6,000/- and amount paid by Cheque |

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Date: 05/09/2014

UNIT TEST I - SEPTEMBER 2014

Max. Marks: 25

Class: F.Y.J.C. COM

Subject: Economics

Time: 1.15 hours

Q. 1-A) Fill in the blanks from the alternatives given in the brackets (03)

- 1) Over population has _____ the growth of the economy.
(increased, stabilised, decreased)
- 2) _____ is necessary for the economic development of a country.
(Corruption, Political freedom, Old machine)
- 3) PQLI was developed by _____.
(Morris D. Morris, UNDP, Amartya Sen)

Q. 1-B) State whether the following statements are True or False (03)

- 1) India is a developed country.
- 2) India is in a low human development group.
- 3) The concept of HDI was introduced by UNDP.

Q. 1-C) What do the following abbreviations stand for (04)

- 1) P.C.C. 2) PQLI 3) RBI 4) HDI

Q. 2) Distinguish between Economic Growth and Economic Development (05)

Q. 3) Write Short Notes (ANY TWO) (10)

- 1) Per Capita Income
- 2) Advantages of PQLI
- 3) Limitations of Human Development Index.

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Date: 05/09/2014

UNIT TEST I - SEPTEMBER 2015

Max. Marks: 25

Class: F.Y.J.C. COM

Subject: Economics

Time: 1.15 hours

Q. 1-A) Choose the correct answer from the following alternatives (03)

- 1) Labour productivity in India is _____.
(low, high, none of these)
- 2) Population census is undertaken once in every _____ years.
(five, ten, twenty)
- 3) India occupies _____% of the total world land area.
(2.4, 4.2, 3.4)

Q. 1-B) State whether the following statements are True or False (03)

- 1) India is developed country.
- 2) High PCI is the only indicator of Economic Development.
- 3) India ranks 1st in the world in terms of population.

Q. 1-C) What do the following abbreviations stand for (04)

- 1) WHO 2) RBI 3) USA 4) CSO

Q. 2) Distinguish between (ANY ONE) (05)

- 1) Economic Growth and Economic Development
- 2) Birth rate & Death Rate

Q. 3) Write Short Notes (ANY TWO) (10)

- 1) Features of Economic Growth
- 2) Indicators of Economic Growth
- 3) What are the causes of high birth rate
- 4) Family Planning Programme

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Date: 07/09/2018

UNIT TEST I - SEPTEMBER 2018

Max. Marks: 25

Class: F.Y.J.C. COM

Subject: Economics

Time: 1.15 hours

Q. 1-A) Fill in the blanks from the alternatives given in the brackets (03)

- 1) In modern times, _____ is an economic leader.
(social worker, entrepreneur, minister)
- 2) PQLI is developed by _____.
(Amartya Sen, UNDP, Morris D. Morris)
- 3) Disguised Unemployment has _____ marginal productivity.
(zero, minimum, maximum)

Q. 1-B) State whether the following statements are True or False (03)

- 1) Economic development involves only economic growth.
- 2) India is included in High HD group.
- 3) Improvement in the status of women can check population growth.

Q. 1-C) What do the following abbreviations stand for (04)

- | | | | |
|--------|--------|--------|---------|
| 1) PCI | 2) GDP | 3) HDI | 4) PQLI |
|--------|--------|--------|---------|

Q. 2) Distinguish between (ANY ONE) (05)

- 1) Economic Growth and Economic Development
- 2) Birth Rate and Death Rate

Q. 3) Write Short Notes (ANY TWO) (10)

- 1) Economic Development
- 2) Causes of High Birth Rate
- 3) Causes of Unemployment

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VADKUN, DAHANU ROAD (W.RLY), DIST THANE, MAHARASHTRA - 401602.

Date: 04/09/2014

UNIT TEST I - SEPTEMBER 2014

Max. Marks: 25

Class: F.Y.J.C. COM

Subject: Organisation of Commerce

Time: 1.15 hours

Q. 1-A) Select the proper answer from the possible choices given (04)

- 1) Return in business is called _____.
(fees, profit, salary)
- 2) Re-export is similar to _____.
(import, export, entreport)
- 3) Cost of maintaining cottage industries is very _____.
(low, high, moderate)
- 4) _____ is a prime product in rural India.
(Tea, Wool, Jute)

Q. 1-B) Match the following (06)

| Group A | | Group B | |
|---------|--------------------|---------|-------------------|
| 1 | Textile | a | Medicinal Plants |
| 2 | Engineering | b | Delta of Ganges |
| 3 | Horticulture | c | Kirloskarwadi |
| 4 | Sericulture | d | Cotton Production |
| 5 | Jute | e | Gramin Bank |
| 6 | Dr. Mohammad Yunus | f | Solapur |
| | | g | Silk Production |

Q. 2) Write Short Notes (ANY TWO) (10)

- 1) Features of Business
- 2) Types of Industries
- 3) Features of Cottage industry

Q. 3) Distinguish between (05)

Business & Commerce

OR

Cottage Industry & Small Scale Industry

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Date: 04/09/2015
Class: F.Y.J.C. COM

UNIT TEST I - SEPTEMBER 2015
Subject: Organisation of Commerce

Max. Marks: 25
Time: 1.15 hours

Q. 1-A) Select the proper answer from the possible choices given in the brackets (04)

- 1) Re-export is similar to _____.
(import, export, entrepot)
- 2) Actual buying and selling of goods is known as _____.
(profession, trade, industry)
- 3) We find agro-based industry mainly in _____ area.
(rural, urban, semi-urban)
- 4) Cottage industries are specialized in _____.
(luxury goods, imported goods, consumer goods)

Q. 1-B) Match the following (06)

| Group A | | Group B | |
|---------|--------------------|---------|-----------------------------|
| 1 | Textile | A | Aromatic & Medicinal Plants |
| 2 | Engineering | B | Delta of Ganges |
| 3 | Horticulture | C | Kirloskarwadi |
| 4 | Sericulture | D | Cotton Production |
| 5 | Jute | E | Solapur |
| 6 | Dr. Mohammad Yunus | F | Silk Production |
| | | G | Assam |
| | | H | Gramin Bank |

Q. 2) Write Short Notes (ANY THREE) (09)

- 1) Mahila Bachat Gat
- 2) Types of Industries
- 3) Features of Business
- 4) NABARD
- 5) Cottage Industries

Q. 3) Distinguish between (ANY ONE) (06)

- 1) Profession and Employment
- 2) Cottage Industry & Small Scale Industry

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Date: 06/09/2018

UNIT TEST I - SEPTEMBER 2018

Max. Marks: 25

Class: F.Y.J.C. COM

Subject: Organisation of Commerce

Time: 1.15 hours

Q. 1-A) Select the proper answer from the possible choices given (04)

- 1) Raw material is converted into finished product by _____ industry.
(manufacturing, genetic, extractive)
- 2) National level Code of Conduct is prepared for _____.
(employees, businessmen, professionals)
- 3) Manual skills of elder generations can be utilized in _____ industry.
(cottage, small scale, large scale)
- 4) Cottage industries are specialized in _____.
(luxury goods, consumer goods, imported goods)

Q. 1-B) Match the following (06)

| Group A | | Group B | |
|---------|-----------------------|---------|------------------------|
| 1 | Employment generation | A | Small business |
| 2 | Tea Business | B | Assam |
| 3 | Business risk | C | Animal husbandry |
| 4 | Sericulture | D | Silk production |
| 5 | Genetic industry | E | Agreement of Insurance |
| 6 | Marketing Problem | F | No branding |
| | | G | Social objective |

Q. 2) Write Short Notes (ANY TWO) (10)

- 1) Features of Business
- 2) Problems faced by small business in India
- 3) Mahila Bachat Gat

Q. 3) Distinguish between (ANY ONE) (05)

- 1) Profession and Employment
- 2) Small Scale Industry and Cottage Industry

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Date: 03/09/2014

UNIT TEST I - SEPTEMBER 2014

Max. Marks: 25

Class: F.Y.J.C. COM

Subject: Secretarial Practice

Time: 1.15 hours

Q. 1-A) Select the proper option from the option given below and rewrite the sentences (04)

- 1) The term Secretary means a _____.
(confidential writer, servant, adviser)
- 2) Secretary should have the knowledge of _____.
(accountancy, civics, science)
- 3) _____ means correctness or perfection in dealing with work.
(Adaptability, Accuracy, Tactfulness)
- 4) A cooperative society must have minimum _____ members.
(50, 20, 10)

Q. 1-B) Write a word or term for the following statement (04)

- 1) Qualities acquired by putting continuous efforts.
- 2) An association which does not aim at profit making.
- 3) A type of Secretary appointed for an individual.
- 4) Duties performed under various laws.

Q. 2) Write Short Notes (ANY THREE) (12)

- 1) Personal Secretary
- 2) Qualities of a Secretary
- 3) Features of a Secretary
- 4) Importance of a Secretary
- 5) Non Profit Association

Q. 3) Distinguish between (05)

Secretary of a government department & Company Secretary

OR

Secretary of Co-operative Society & Secretary of Non-Profit Association

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Date: 03/09/2015
Class: F.Y.J.C. COM

UNIT TEST I - SEPTEMBER 2015
Subject: Secretarial Practice

Max. Marks: 25
Time: 1.15 hours

Q. 1-A) Select the proper option from the options given below and rewrite the sentences (04)

- 1) In the old Roman Empire, the Secretary was referred to as _____.
(Scribae, Chitins, Amatya)
- 2) A Secretary is _____ of his organisation.
(an owner, a chairman, an employee)
- 3) The _____ are based on the knowledge and education of a person.
(Qualities of Heart, Qualities of Head, Educational Qualification)
- 4) A Secretary of a Co-operative Society is appointed by the _____.
(Board of Directors, Managing Committee, Minister)

Q. 1-B) Match the group (04)

| Group A | | Group B | |
|---------|------------------------|---------|--------------------------------|
| 1 | Secretaries | A | Company Management |
| 2 | Non-Profit Association | B | Courtesy, Loyalty, etc. |
| 3 | Co-operative Society | C | Appointed by busy persons |
| 4 | Board of Directors | D | Common economic interest |
| 5 | Qualities | E | Shareholders |
| 6 | Owners of a Company | F | A Latin term |
| | | G | Sports club, social club, etc. |

Q. 2) Write Short Notes (ANY THREE) (09)

- 1) Features of a Secretary
- 2) Secretary of Non-Profit Association
- 3) Personal Secretary
- 4) Importance of a Secretary

Q. 3) Distinguish between Company Secretary and Secretary of a Government Department (05)

OR

Explain qualifications required for a Secretary

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Date: 03/09/2014

UNIT TEST I - SEPTEMBER 2014

Max. Marks: 25

Class: F.Y.J.C. COM

Subject: Secretarial Practice

Time: 1.15 hours

Q. 1-A) Select the proper option from the option given below and rewrite the sentences (04)

- 1) The term Secretary means a _____.
(confidential writer, servant, adviser)
- 2) Secretary should have the knowledge of _____.
(accountancy, civics, science)
- 3) _____ means correctness or perfection in dealing with work.
(Adaptability, Accuracy, Tactfulness)
- 4) A cooperative society must have minimum _____ members.
(50, 20, 10)

Q. 1-B) Write a word or term for the following statement (04)

- 1) Qualities acquired by putting continuous efforts.
- 2) An association which does not aim at profit making.
- 3) A type of Secretary appointed for an individual.
- 4) Duties performed under various laws.

Q. 2) Write Short Notes (ANY THREE) (12)

- 1) Personal Secretary
- 2) Qualities of a Secretary
- 3) Features of a Secretary
- 4) Importance of a Secretary
- 5) Non Profit Association

Q. 3) Distinguish between (05)

Secretary of a government department & Company Secretary

OR

Secretary of Co-operative Society & Secretary of Non-Profit Association

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Date: 01/09/2014

UNIT TEST I - SEPTEMBER 2014

Max. Marks: 25

Class: F.Y.J.C. COM/SCI

Subject: English

Time: 1.15 hours

Q. 1-A) Read the following extract and answer the questions given below :

(11)

Inglis was stuck in an ice cave with fellow mountaineer Philip Doole—with five cookies between them, the duo survived on half a biscuit a day for the first five days. "At minus 20 degrees in that altitude, the human body tends to burn as many calories as a racing cyclist," says Inglis, whose weight dropped from 70 kg to 39 kg. "The maximum someone had lasted in our situation was nine days. We spent most of our time praying for relief." It came on the seventh day in the form of a helicopter which dropped food, sleeping bags, a primus and a radio. On the thirteenth day, they were rescued. "But the worst part was seeing my legs rot later," Inglis says.

Showing rare courage, the mountaineer tried to get back to his passion. But after the initial painful attempts and the resulting frustration, he decided to take a break from the mountains and turned to academics. A degree in human biochemistry was followed by a ten-year career in winemaking. Meanwhile, he also dabbled in skiing and cycling, which culminated in a silver medal in the Sydney 2000 Paralympic Games. "Every day, I learnt to walk better," says Inglis, who renewed his tryst with the Rocky Mountains in 2002. He first scaled Mt Cook with his prosthetic legs and later, in 2004, successfully reached the summit of Cho Oyu, which is only 649 metres lower than Everest. "It was very hard but I felt confident of going on Everest now," says Inglis, who set out on the mission in 2006. "There were people around me with legs who were cribbing about how hard it was. And I would look at them and think, "Boy, you really don't know how hard."

1. This extract shows us that Inglis was _____ (powerful/persevering/promising) (01)
2. What are the spectacular achievements of Mark Inglis as a mountaineer? (02)
3. How long were Inglis and his fellow mountaineer stick in an ice cave? What kind of help did they get on the seventh day? (02)
4. Do you think Inglis did the right thing by taking a break from mountains and turning to academics? Explain. (02)
5. Do as directed:
 - (a) The maximum someone has lasted in our situation was nine days. (01)
(Rewrite as a Negative sentence without changing the meaning)
 - (b) "Every day I learnt to walk better," says Inglis. (01)
(Rewrite in Indirect Speech)
 - (c) The human body tends to burn as many calories as a racing cyclist. (01)
(Pick out the adjectives from the given sentence)
6. Give antonyms
(a) survived (b) maximum (01)

Q. 1-B) Do as Directed

(06)

- 1) It is _____ client who pays _____ lawyer's fees. (01)
(Use articles)
- 2) He dived _____ the water _____ she came. (01)
(Use proper preposition)
- 3) The teacher said, "The meeting will be held at four o'clock. You should all be here in time."
(Change into indirect speech) (02)

- 4) As soon as the bell rings the children rush out. (01)
(Use No sooner.....than)
- 5) Rakesh would do his homework daily. (01)
(Use 'used to')

Q. 2) Read the following poet and answer the questions given below: (04)

*'Start where you stand and never mind the past,
The past won't help you in beginning new,
If you have left it all behind at last
Why, that's enough, you're done with it, you're through;*

*This is another chapter in the book,
This is another race that you have planned,
Don't give the vanished days a backward look,
Start where you stand.*

1. Why does the poet say "never mind the past"? (01)
2. What will you do about your past (failures)? (01)
3. Pick out a pair of rhyming words from the first stanza of this extract. (01)
4. What does the poet compare the new beginning to? (01)

Q. 3) Read the following extract. (04)

When his long, graceful finger settled on me, I thought my heart would burst. Never before had I believed there was joy in learning. Never before had I considered that learning might be about me.

Then, in a hushed voice, barely a whisper, he said, "History is a mystery, and we are all part of that mystery."

You could have heard a pin drop in that class.

"We would not be here today if our ancestors had not fought for their beliefs, for their independence. We certainly would not be free," he declared with such seriousness that I felt duty bound to hear him out.

Balling up his fist passionate and holding it before him, he continued. "Every one of you has a history. We have a responsibility to remember those before us and to learn from them."

I had to stop myself from screaming, "Hallelujah!"

"Now, I ask all of you to join me on this journey of life. I ask you to dare to enjoy this journey. If you can handle that, stand up and move your desks to the edge of the room".

It was a challenge. He was asking us to actively participate in his class, not just while away the hour. Within minutes, the room was cleared.

Imagine that Mr. Kaplan is taking his history class and the students are all actively participating. Extend the extract by adding a short paragraph of your own.

OR

Create a dialogue in between Mr. Kaplan and Jacqueline, the student.

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Date: 01/09/2015

UNIT TEST I - SEPTEMBER 2014

Max. Marks: 25

Class: F.Y.J.C. COM/SCI

Subject: English

Time: 1.15 hours

Q. 1-A) Read the following extract and answer the questions given below : (11)

Inglis had to climb at the same speed as others ("Otherwise I would die") and even broke one of his stumps midway but "the best part of having legs like mine is that you can fix them on the spot", he smiles. He takes three times longer to recover after an expedition, but all his experiences are converted into bullet points for his motivational talks across the world, where he uses mountaineering as a metaphor for life. His lectures usually begin with a photo of him scaling Mt Everest. "What do you see?" he asks his audience. "A double amputee climbing Mt Everest? What I see is a man whose legs won't be affected by frost-bitten feet again."

Inglis, who now goes on two treks to the North Pole every year, enjoys mountain biking. Despite becoming a spectacle for the mountain people, he does not hide his prosthetic legs inside full pants. There's a deeper reason for that. "I'd rather be seen pulling my pants up to adjust my legs than pulling them down."

1. What lesson do you learn from this extract? (01)
2. What does Inglis humoursly say about his artificial legs? (02)
3. What does Inglis do now besides giving motivational talks? (02)
4. Have you ever been on a hiking trip? Did you enjoy it? (02)
5. Do as directed:
 - (a) I see a man whose legs won't be affected by frost bitten feet. (01)
(Frame a 'Wh-- question to get the underlined answer)
 - (b) He takes three lines longer to recover. (01)
(Rewrite using the Past Continuous Tense)
 - (c) There is a deeper reason for that. (01)
(Rewrite as an Interrogative Sentence)
6. Explain the phrase -- 'converted into bullet points' (01)

Q. 1-B) Do as Directed: (06)

- 1) _____ boy who stands first will get _____ prize. (01)
(Use suitable articles)
- 2) He rushed _____ the class and sat _____ the first bench. (01)
(Fill in the blanks with appropriate prepositions)
- 3) "Don't wait for me after nine o' clock," my father said to my mother. "I may eat out." (02)
(Change into indirect speech)
- 4) Mrs. Shah said I will check your projects tomorrow (Punctuate) (01)
- 5) The woman today is buying for herself and for her family.
(use 'not only _____ but also')

Q. 2) Read the following poet and answer the questions given below: (04)

*'Start where you stand and never mind the past,
The past won't help you in beginning new,
If you have left it all behind at last
Why, that's enough, you're done with it, you're through;*

*This is another chapter in the book,
This is another race that you have planned,
Don't give the vanished days a backward look,
Start where you stand.*

1. Why does the poet say "never mind the past"? (01)
2. What will you do about your past (failures)? (01)
3. Pick out a pair of rhyming words from the first stanza of this extract. (01)
4. What does the poet compare the new beginning to? (01)

Q. 3) Read the following extract. (04)

When his long, graceful finger settled on me, I thought my heart would burst. Never before had I believed there was joy in learning. Never before had I considered that learning might be about me.

Then, in a hushed voice, barely a whisper, he said, "History is a mystery, and we are all part of that mystery."

You could have heard a pin drop in that class.

"We would not be here today if our ancestors had not fought for their beliefs, for their independence. We certainly would not be free," he declared with such seriousness that I felt duty bound to hear him out.

Balling up his fist passionate and holding it before him, he continued. "Every one of you has a history. We have a responsibility to remember those before us and to learn from them."

I had to stop myself from screaming, "Hallelujah!"

"Now, I ask all of you to join me on this journey of life. I ask you to dare to enjoy this journey. If you can handle that, stand up and move your desks to the edge of the room".

It was a challenge. He was asking us to actively participate in his class, not just while away the hour. Within minutes, the room was cleared.

Imagine that Mr. Kaplan is taking his history class and the students are all actively participating. Extend the extract by adding a short paragraph of your own.

----- ALL THE BEST -----